

[SBL-Khas] Solar PV Design Course – Introduction to Solar PV Technology - Letter Of Register Program


Sheril Amira <sheril.ubs@gmail.com>

Tue 10/17/2023 9:06 AM

To:Kasumawati bt. Lias <lkasumawati@unimas.my>

Cc:Puah Chin Hong @ Puah Chin Fang <chpuah@unimas.my>;Nur Fatimah binti Abdullah Bandar <abnfatihah@unimas.my>;

Norazzlina bt M. Sa'don <msazzlin@unimas.my>;Ng Liang Yew <ngliangy@unimas.my>;farahamani.ubs@gmail.com <farahamani.ubs@gmail.com>

 1 attachments (38 KB)

1. PSMB T301 (Attendance List).doc;

Dear Ir Dr Kasumawati,

Greetings from UNIMAS Business School.

Congratulations! Your programme entitled "**Solar PV Design Course – Introduction to Solar PV Technology**" is approved by HRD Corp under HRD Corp Claimable Course.

This course is valid for one (1) year from **10/10/2023** until **15/10/2024**.

Any interested employer may access to <https://hrdcorp.gov.my/employer-guidelines/> or https://hrdcorp.gov.my/wp-content/uploads/2021/03/SBL-Khas_HRDF_Grant_Helper.pdf for more information on the grant application.

For your information, the documents required from the trainer and employer for **claimant purposes** are as follows:

1. JD 14 form - Training Provider (UBS) will provide the form once the training is completed for Employers' verification
2. T3 01 form - **Original signature from the participants for each day of training is required if the training is conducted face-to-face** (attached)
3. For online training, System Generated Attendance Report is required with details as name, email (if any), clock-in and clock-out and duration - submit to UBS for verification before verification by Employer

Please be informed that HRD Corp will deduct 4% service fee from the total claimant.

For example, the invoice issued is RM1,400 (inclusive SST). The subtotal excluding SST is RM1,320.75. HRD Corp will take the **4%** from the subtotal excluding SST which is $RM1,320.75 \times 0.04 = \mathbf{RM52.83}$.

Below is the FAQ for the HRD Corp Claimable Courses for your further reference.

<https://hrdcorp.gov.my/wp-content/uploads/2021/10/FAQ-HRD-Corp-Claimable-Courses-Scheme-reviewed.pdf>

Thank you.

From: noreply@hrdcorp.gov.my <noreply@hrdcorp.gov.my>

Sent: 16 October 2023 04:50 PM

To: Nur Fatimah binti Abdullah Bandar <abnfatihah@unimas.my>

Subject: =?ANSI_X3.4-1968?Q?[_SBL-Khas_]_Solar_PV_Design_Course_=3F_Introduction_?= =?ANSI_X3.4-1968?Q?to_Solar_PV_Technology_-_Letter_Of_Register_Program?=>

**PENGARAH URUSAN
UNIMAS EDU SDN BHD
LEVEL 4, UNIMAS CITY CAMPUS,,
LOT 77, SECTION 22,,
JALAN TUN AHMAD ZAIDI ADRUCE,
93150 - KUCHING,
Sarawak, Malaysia**

Tuan/Puan

PERMOHONAN PENDAFTARAN KURSUS LATIHAN DI BAWAH SKIM HRD CORP CLAIMABLE COURSES PEMBANGUNAN SUMBER MANUSIA BERHAD (PSMB)

Merujuk kepada perkara di atas. No Permohonan : 10001345732

2. PSMB telah menilai dan memberi kelulusan bagi kursus di bawah kerana ianya memenuhi kriteria Skim HRD Corp claimable courses. Berikut adalah perincian kursus tersebut: -

- **No Siri Kursus** : **10001350424**

- **Tajuk Kursus** : **Solar PV Design Course – Introduction to Solar PV Technology**

- **Tarikh Mula** : **10/10/2023**

- **Tamat** : **15/10/2024**

- **Jumlah Waktu Latihan: 28.0**

- **Jurulatih** : **1) Professor Dr Wan Azlan bin Wan Zainal Abidin 2) Ir Dr Hazrul bin Mohamed Basri**

*** Notis penting : Tempoh kelulusan program persidangan hanya sah sehingga penghujung persidangan (kelulusan sekali sahaja).**

3. Penyedia latihan hanya dibenarkan untuk memasarkan kursus latihan yang diluluskan dengan menggunakan tajuk kursus yang telah didaftarkan di bawah Skim HRD Corp claimable courses.

Sebarang perubahan pada tenaga pengajar perlu menerima kelulusan terlebih dahulu daripada PSMB sebelum menjalankan kursus. Selain daripada itu, penyedia latihan dan tenaga pengajar juga perlu memastikan bahawa kualiti kursus latihan dan penyampaian memenuhi kehendak majikan.

4. Bagi terma dan syarat pelaksanaan Skim HRD Corp claimable courses, Penyedia Latihan perlu merujuk kepada Pekeliling Penyedia Latihan / Pekeliling Majikan yang berkaitan.

5. Pembangunan Sumber Manusia Berhad tidak bertanggungjawab dari segi implikasi perundangan sekiranya berlaku penciplakan harta intelek yang bercanggah dengan Akta Perlindungan Hak Cipta.

Sebarang pertanyaan lanjut, sila hubungi Pegawai Khidmat Pelanggan di talian 1 800 88 4800 atau email ke support@hrdcorp.gov.my.

Terima kasih,

Yang Ikhlas,

MUHAMMAD ASHRAFF BIN ABDUL LATIFF
b.p Ketua Eksekutif
Pembangunan Sumber Manusia Berhad

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**MANAGING DIRECTOR
UNIMAS EDU SDN BHD
LEVEL 4, UNIMAS CITY CAMPUS,,
LOT 77, SECTION 22,,
JALAN TUN AHMAD ZAIDI ADRUCE,
93150 - KUCHING,
Sarawak, Malaysia**

YBhg. Dato'/Datuk/Datin/Prof./Dr./Ir./Sir/Madam,

APPLICATION FOR REGISTRATION OF TRAINING COURSE(S) UNDER HRD CORP CLAIMABLE COURSES SCHEME BY PEMBANGUNAN SUMBER MANUSIA BERHAD (PSMB).

The above matter refers. Application No : 10001345732

2. PSMB has evaluated your proposed training course(s) to ensure that it meets the criteria of the HRD Corp claimable courses scheme . Below are details of your course:-

- **Training Programme No : 10001350424**
- **Course Title : Solar PV Design Course – Introduction to Solar PV Technology**
- **Submission Date : 10/10/2023**
- **Expiry Date : 15/10/2024**
- **Total Training Hours : 28.0**
- **Trainers : 1) Professor Dr Wan Azlan bin Wan Zainal Abidin 2) Ir Dr Hazrul bin Mohamed Basri**

*** Important Notice: Conference program approval period is only valid until the end of the conference (one off approval) .**

3. Training providers are only allowed to market approved training courses using the course title, and trainer(s) that have been registered under the HRD Corp claimable courses scheme.

Any changes on trainer need to receive prior approval from PSMB before running the course. Apart from this, training providers and trainers must also ensure that the quality of your training

courses and delivery meets the expectation of the employers.

4. Training Providers are advised to refer the terms and conditions for HRD Corp claimable courses scheme implementation in the relevant Training Providers Circular / Employers Circular.

5. Pembangunan Sumber Manusia Berhad (PSMB) is not responsible in terms of legal implications in the event of issues

regarding intellectual property which defies the Copyright Protection Act.

Should you require further assistance, please contact our support team at 1 800 88 4800 or email support@hrdcorp.gov.my.

Thank You.

Regards,

MUHAMMAD ASHRAFF BIN ABDUL LATIFF
for Chief Executive
Pembangunan Sumber Manusia Berhad

The Human Resources Development Fund (HRDF) has been rebranded and effective from 22 April 2021 will be known as "Human Resource Development Corporation or HRD Corp". For more information on our new brand identity and other matters, please visit our website at www.hrdcorp.gov.my

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Best regards,

Sheril Amira
Administrative Executive

UNIMAS Business School (managed by UNIMAS Edu Sdn. Bhd.)
Level 4, UNIMAS City Campus, Lot 77,
Jalan Tun Ahmad Zaidi Aduce
93150 Kuching
Sarawak, Malaysia

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F : +6082-222122

E : sheril.ubs@gmail.com

W : <http://www.business.unimas.my/en/>

THINK BEFORE YOU PRINT